

OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. This is attached at Annex 2.

Decision Ref. No:
F&C/SPU/SP001
RE017 0048

Box 1

DIRECTORATE: Finance & Corporate **DATE:** 23.03.17

Contact Name: Paul Bareham **Tel. No:** 01302 736738

Subject Matter: WREN funding for Sandall Park Play Area.

Box 2

DECISION TAKEN:

To accept £36,448k of WREN funding to purchase and install a Woodland Adventure Park in Sandall Park.

Box 3

REASON FOR THE DECISION:

Give relevant background information

In July 2016, Doncaster Council, in partnership with the Friends of Sandall Park, submitted an application to WREN for funding towards a Woodland Adventure Play Park to be installed in Sandall Park at a cost of circa maximum £50k. We were successful in this application and WREN are prepared to pay £36,448k of grant towards the costs of the project. The additional costs will be covered by a £4,995 from the Mayors Fund, with the remainder covered by the Friends of Sandall Park. There is no immediate cost to DMBC.

We now need to decide to accept the funding and implement the project. Planning and all other permissions are in place.

Box 4**OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:****If other options were considered, please specify and give reasons for recommended option**

The terms of the grant are very favourable, and give us an opportunity to do something that would not be possible otherwise.

We could decide not to accept the grant, but there are no other resources available so the scheme would have to be cancelled, and this would run contrary to considerable expectation from both the very active Friends Of Sandall Park group and senior management that the scheme will go ahead.

This is also the last opportunity DMBC will have to get any funding from WREN, as the recycling plant nearest to us is closing, so the Doncaster area will no longer be eligible to apply.

Box 5**LEGAL IMPLICATIONS:**

Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do. Section 111 of the Local Government Act 1972 gives an Authority power to purchase goods and services.

Any attached terms to the funding must be complied with in order to avoid clawback or other liability.

The Councils Constitution must be complied with including CPRs and FPRs, particularly in relation to receipt of the funding and procurement of the goods and services. Legal services should be consulted to provide advice and documentation.

All other permissions and consents applicable to the installation should be in place prior to work commencing.

Name: Paula Ablett **Signature:** by email **Date:** 23 March 2017
Signature of Assistant Director of Legal and Democratic Services (or representative)

Box 6

FINANCIAL IMPLICATIONS:

Capital

The cost of the scheme to install a Woodland Adventure Park at Sandal Park is estimated to be £43,774 including VAT with the exclusion of any contingency being allocated for this project.

This will be funded from: -

- £36,448 WREN grant funding, with approval to accept this grant requested as part of this ODR.
- £4,995 agreed from the Mayors fund held within the Authority.
- £2,331 agreed to be contributed by the Friends of Sandall Park.

Should any overspend occur on the project this will need to be found from the Streetscene revenue budget.

The project is capital in nature and will be a new addition to the R & E Capital Programme, which requires approval by the CFO and service Director, in consultation with the relevant Portfolio Holder. Any changes will be reported to Cabinet on a quarterly basis.

The value of the Wren Grant applied is below £50,000 so a business case does not need to be approved by the Management Team to accept the Grant (financial procedure rule E10). However, acceptance of the Grant is still subject to agreement with WREN's terms and conditions for distribution of Landfill Communities Fund money. The Funding Agreement is released on acceptance of the grant so the exact terms have not yet been received. The Strategy and Performance Improvement team currently advise that these are expected to be standard conditions, with claw back limited to issues with eligibility of expenditure. Once the funding agreement is received it will need to be reviewed and subjected to both Financial and Legal assessment.

On approval of the report, the Capital Programme will be updated to include this project and a capital sub cost centre will be created and allocated for the projects use.

Name: ___ T. Edlin _____ Signature: T Edlin Date: 05.04.17
Signature of Assistant Director of Finance & Performance
(or representative)

Box 7

HUMAN RESOURCE IMPLICATIONS:

There are no immediate HR implications associated with this officer Decision.

Name: Kevin Mills Signature: K Mills Date: 24th March 2017

Signature of Assistant Director of Human Resources and Communications (or representative)

Box 8

PROCUREMENT IMPLICATIONS:

In the pursuit of a woodland adventure play park there is a need to ensure all activities are carried out in line with the Councils Contract Procedure Rules.

These rules state that a suitable tender process must be followed via the Councils e-tendering portal, ProContract for all procurements above £25k and up to the EU threshold of £164k.

Suitable terms and conditions must also be prepared prior to inviting tenders as must the completion of a contract award notice once the procurement has been completed.

Name: S Duffield Signature: S Duffield Date: 03/04/17

Signature of Assistant Director of Finance & Performance (or representative)

Box 9

ICT IMPLICATIONS:

There are no ICT implications in relation to the decision.

Name: Peter Ward (ICT Strategy Programme Manager)

Signature: Date: 23/03/17

Signature of Assistant Director of Customers, Digital & ICT (or representative)

Box 10

ASSET IMPLICATIONS:

Sandall Park is owned by Doncaster Council. The proposal as outlined therefore represents investment in a council owned asset that will enhance its appeal and promote increased use, hence ensuring the Council is meeting the on-going needs of service users. As such, the proposal is fully supported from an assets perspective.

Name: Gillian Fairbrother (Assets Manager, Project Co-ordinator)

Signature: By email

Date: 24th March, 2017

**Signature of Assistant Director of Trading Services and Assets
(or representative)**

Box 11

RISK IMPLICATIONS:

To be completed by the report author

The impact of not taking this decision is negative in terms of turning away what is, essentially, 'free money' that would be used to enhance council owned open space / park lands. There is an expectation from management, the Friends of Sandall Park and, to a certain extent, the public (many of whom were consulted pre-application) that the Play Park will happen. If we had been unsuccessful with the application then this expectation could have been managed, as we have been successful, not taking the scheme forward, it might appear to be a wilful rejection of a good opportunity to improve a very popular park used by tens of thousands of residents.

The capital element of the project is easily delivered and has no additional risks attached to it. Streetscene are engaged and supportive of the scheme.

(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)

Box 12

EQUALITY IMPLICATIONS:

To be completed by the report author

All equality implications will be considered during the design and delivery of this project to ensure the requirements of those with protected characteristics are taken into account.

**Name: Paul Bareham Signature: Date:22.03.17
(Report author)**

Box 13

CONSULTATION

Officers

Streetscene, including Green Spaces Officer.
Planning – planning permission granted under application17/00339/3FUL.

Members

Members have been apprised of the scheme and are supportive.

Box 14

INFORMATION NOT FOR PUBLICATION:

There is no information that is commercially sensitive within this odr that should be excluded from Publication

Name: A Pointon _____ Signature: _____ Date: __13th April 2017_____

Signature of FOI Lead Officer for service area where ODR originates

Box 15

**Signed: _____ Peter Dale _____ Date: 13.04.17 _____
Director of Regeneration and Environment**

**Signed: _____ Date: _____
Additional Signature of Chief Financial Officer or nominated representative for Capital decisions.**

**Signed: _____ Date: _____
Signature of Mayor or relevant Cabinet Member consulted on the above decision (if required).**

- **This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.**
- **A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.**
- **A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.**
- **A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox**